

Registration Form-CS

The tuition for the *DENTAL ASSISTING* course of study offered by Colorado Dental Assisting School, LLC is:
\$3,995

The tuition covers all costs for the course and includes a registration deposit of \$100. The course will run ten (10) consecutive weeks (not counting holidays), eight classroom hours per week for a total of eighty (80) classroom hours of instruction. This will include lecture material as well as clinical "hands on" training. There is also approximately 60 hours of home study. Your tuition includes all of the following:

<ul style="list-style-type: none">• Use of textbook: "Modern Dental Assisting", Doni L. Bird/Debbie S. Robinson 12th.Ed (2018); Elsevier Publishing.• Syllabus: Printed lectures and step by step guide through our 10 week course.• All training and visual aids, materials and dental supplies used throughout the course.• Dental Assistant Radiology X-ray Certification for compliance with the State of Colorado.	<ul style="list-style-type: none">• CPR Certification classes.• Job Interview preparation and coaching.• Free Job Placement assistance and referral service. We put the students on a list to give to hiring dentists.• A free teeth whitening kit (\$100 value)• A set of professional scrubs.• Use of all dental equipment and instrumentation with actual "hands on" training during the course of study. There are NO hidden or additional expenses.	<ul style="list-style-type: none">• Training in ALL aspects of dental assisting, including specialties.• A Certificate in Dental Assisting upon completion of course.• All training is done by dental professionals in an actual practicing dental office.• Optional Externship with the opportunity to earn a letter of recommendation, with hands on experience.
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The \$3,995 tuition may be paid using one of the following arrangements:

All enrollment requires \$100 registration deposit at time of enrollment as part the tuition payment. (refundable up to 30 days before session). **You can pay online or in person by cash or check. If you would like to pay online go to ColoradoDentalAssistingSchool.com we accept all major credit/debit cards.**

- 1.) **In-house Payment Plan:** Accept \$100 registration deposit (refundable up to 30 days before session). Three installments: \$1,325 (1st day of class), \$1,325 (14th day of class), and \$1,245 (28th day of class)
- 2.) **Long-term Financing:** set up from Care Credit options range from monthly payments of \$138; 24-month interest free promotion or 36-60 months low interest with payments as low as \$55 per month. Go to www.carecredit.com to apply today!
- 3.) **Extended Payment Plan:** \$750 down payment paid online, via check or cash. 12 installments of \$271 a month with approved financial contract.
- 4.) **MyCAA:** MyCAA funds up to \$4,000 for eligible military spouses pursuing educational advancement.

**This course is Approved and Regulated by the Colorado Department of Higher Education,
Private Occupational School Board**

Colorado Dental Assisting School, LLC

6110 Barnes Rd.

Colorado Springs, CO 80922

Please completely fill out the information below and send in with your selected payment option. Thank You!

Student Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Date of Birth: _____

Student's Email: _____

Anticipated Start Date: _____

Financing Options

I wish to register for the upcoming class and have selected one of the following payment options: **(Select One)**

- By Cash, Check or Credit/Debit Card** (we accept Visa, MasterCard, and Discover). Full Tuition for \$3,995.
- In-house Payment Plan:** Pay \$100 registration deposit paid online, via check or cash. Registration deposit is refundable up to 30 days before session. Three installments on the following dates: \$1,325 (5 business Days before class), \$1,325 (14th day of class), and \$1,245 (28th day of class).
- Long-term Outside Financing** (credit application required): I'm interested in speaking with your Admissions Officer on how to apply for an outside line of credit set up from Care Credit options range from monthly payments of \$138; 24-month interest free promotion or 36-60 months low interest with payments as low as \$55 per month. Go to www.carecredit.com to apply today!
- Extended Payment Plan:** \$750 down payment paid online, via check or cash. 12 installments of \$271 a month with approved financial contract.
- MyCAA:** I'm interested in speaking with your Admissions Coordinator on how to apply for MyCAA. Arrangements must be made prior to the first day of class.

Refunds and Cancellations

Students not accepted to the school are entitled to all moneys paid. Students who cancel this contract by notifying the school within three (3) business days are entitled to a full refund of all tuition and fees paid. Students, who withdraw after three (3) business days, but before commencement of classes, are entitled to a full refund of all tuition and fees paid except the maximum cancellation charge of \$150.00 or 25% of the contract price, whichever is less. In the case of students withdrawing after commencement of classes, the school will retain a cancellation charge plus a percentage of tuition and fees, which is calculated from the official date of termination or withdrawal and based as described in the table below:

Student Entitlement upon withdrawal/termination	Refund
Within first 10% of program	90% less cancellation charge
After 10% but within first 25% of program	75% less cancellation charge
After 25% but within first 50% of program	50% less cancellation charge
After 50% but within first 75% of program	25% less cancellation charge
After 75% [if paid in full, cancellation charge is not applicable]	NO Refund

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1. The student may cancel this contract at any time prior to midnight of the third business day after signing this contract.
2. All refunds will be made within 30 days from the date of termination. The official date of termination or withdrawal of a student shall be determined in the following manner:
 - a. The date on which the school receives written notice of the student's intention to discontinue the training program; or
 - b. The date on which the student violates published school policy, which provides for termination.
 - c. Should a student fail to return from an excused leave of absence, the effective date of termination for a student on an extended leave of absence or a leave of absence is the earlier of the date the school determines the student is not returning or the day following the expected return date.
3. The student will receive a full refund of tuition and fees paid if the school discontinues a Program/Stand Alone course within a period of time a student could have reasonably completed it, except that this provision shall not apply in the event the school ceases operation.
4. The policy for granting credit for previous training shall not impact the refund policy.
5. Colorado Dental Assisting School, LLC is approved and regulated by the Colorado Department of Higher Education, Division of Private Occupational School Board.
6. Applicants must have high school diploma or equivalent certification to enroll in this course.
7. Applicants must be at least 18 years of age.
8. Student complaints can be filed [online](http://higher.ed.colorado.gov/dpos) with the Division of Private Occupational Schools at higher.ed.colorado.gov/dpos or by calling 303-862-3001. There is a two year limitation (from the student's last date of attendance) on the Division taking action on student complaints.

Scrub Size

We will be ordering your uniform to wear in class, which is included in your tuition. So that we may order the correct size scrub uniform for you, **we need to know your size**. Please use the chart and mark your size below:

Scrub Uniform Size	XS	S	M	L	XL	2XL
Numeric:	2-4	6-8	10-12	14-16	18-20	22-24
Bust:	31-33	34-35	36-38	39-41	42-45	46-49
Waist:	23-25	26-27	28-30	31-33	34-37	38-41
Hips:	32-35	36-37	38-40	41-43	44-47	48-51

SIZE (letter): Top: _____

Bottom: _____

By signing below, I agree to all the terms for the course. I have read and understand the policies listed above and in the current course catalogue. I also acknowledge that I have received a copy of the registration form and a current copy of the course 2018/2019 catalogue, Volume 6.

Signature _____ Date: _____

In-State Agent Natalie Robinson Date: _____ 2019